

**Thank you for joining our Canine Anatomy Course!**

**PLEASE READ and SAVE! These instructions are important for you to understand how the course works.**

Please take the time to read this letter and save it for future reference. You have one year from the time of registration to finish this course and request the exam. Once you do request the final exam you have 1 month to complete the exam. Details for the exam are listed below with your contact to make the request.

**Please note that there is a 14-day time limit (expiration) as discussed below to download the manual. There is also only one download per person. This includes opening to view them. When you open you must download the document then.**

Let's get past the official tasks first. Unfortunately, we do have to visit these concerns and we want to make sure you are clear on these. If you have any questions, please feel free to ask. Upon registration, you acknowledged and agreed to the following terms and we would like to remind you of these:

- 1. I agree and acknowledge that all course content and materials are copyrighted and owned exclusively by Equinology, Inc./Equi-Ink Publications/Debranne Pattillo and available to me for my personal educational use only. I hereby promise not to reproduce, sell, disclose or in any way present this intellectual property as my own. I grant the copyright holder full rights of legal redress if I am found to have violated these terms, including attorney's fees & costs of any action deemed necessary by the parties.*
- 2. I have attained at least a High School Diploma or GED.*
- 3. I can understand the English language (spoken and written) sufficiently to benefit from this course.*
- 4. I am at least 18 (eighteen) years of age.*
- 5. I Confirm that I have Adobe Reader or similar software to be able to read PDF files. If not please download the free Adobe Reader Program: <https://get.adobe.com/reader/>*
- 6. I understand this is not a "qualification" or "certification" course.*

#### **Your Invite to the Facebook Group:**

Your invite has been sent to you to join the Facebook Canine Anatomy Course via the email you used to register. This is not automatic and is done by our office manually. If you use a different email address you can friend request <https://www.facebook.com/julie.spencer.986227> and she will then add you manually that way instead. This is a "secret group" where the correspondence remains within the group page and will not show up on any of your other FB accounts. You will not be able to see the link pasted below until you accept the invitation. For future reference the site address is: CN3005: Caninology Distance Precourse Study: Canine Anatomy and Behavior If you forget, just type in CN3305 in the FB search bar and it will come up once I have accepted you.

Again, if you are still not seeing the invite or have a broken link it typically means we do not have your correct email address the you use for FB

### Asking Questions and Posting on Facebook:

If you ever have any questions about the material (or anything) you can post them on the Facebook Group. **Please give page numbers when asking if it is a question from the manual!** If you email me privately others in the group will miss out on a question that they likely had themselves. Also please note that links continuously change. If you find a broken link in the manual please let us know, some will not be available if removed by the party posting. You can google search using words from the broken link (and please let us know if you find it or something similar!)

As a reminder, please do not advertise products, services or clinics on the group. ***This includes your websites listed in your signature.*** We have had comments from participants. If there is a particular workshop or learning activity you think the group might be interested in, please run it past me first before posting. Those advertising products will be immediately removed from the group.

Cute videos, jokes, campaigns to raise funds, petitions and welfare cases are better shared on different sites. Please do not include these types of posts in the CN3005 Anatomy group. Repeated offences will ban an individual from the group.se

### Your Link to Download the Course Manual:

**Please note: The course manual, study guide and workbook are all the same thing.**

Upon payment or once your check cleared you were sent links to five documents. One, this letter, the second a resource file and the manual in 3 parts. The answers for any quizzes and questions is in the manual. You do not need to return your ELA's completed to the office.

Please remember ***you do not have to finish the CN3005 in order to be able to attend the CCBW course*** but you must be extremely familiar with the skeletal system.

To complete CCBW certification process Caninology Canine Body Worker Certification Course (CCBW) students need to complete the CN3005 final exam before the CCBW certificate is released. Again, you may attend the CCBW course before you finish this CN3005 course.

### Questions and Answers in regards to the Course Content Etc.:

Because individuals are joining the course at all different times, they might miss a question on the group that has been answered several times already. To remedy this, we created a Course Q and A file which you will be able to access from the site. Please check this first before posting your question.

Enjoy!

Julie Spencer

Office Administrator